

MINUTES OF THE REGULAR MEETING OF THE BOARD OF THE METROPOLITAN ZOOLOGICAL PARK AND MUSEUM DISTRICT

St. Louis, Missouri
February 7, 2023

A regular meeting of the Board of Directors of the Metropolitan Zoological Park and Museum District was held at 7733 Forsyth Boulevard, 2nd Floor, Training Room B, Clayton, MO 63105, on Tuesday, February 7, 2023 at 12:00 p.m.

Darnetta Clinkscale, Chair of the Metropolitan Zoological Park and Museum District (“District”), called the meeting to order.

Upon roll call, the following Board members were present:

Darnetta Clinkscale
Thomas Mummert
Kenneth Powell

Bradley Bakker
Michelle Harris

Shelia Hudson joined after roll call. Jill Nowak and Christine Chadwick were absent. Other persons attending the meeting included Michael A. Chivell and Sarah R. Sise from Armstrong Teasdale LLP and District employees: Matthew L. Pollock, Adrienne Mack and Florette Hampton.

Public Comments: The Chair asked for public comments from those in attendance; no comments resulted.

Approval of the Minutes: The Chair called for the approval of the minutes from the regular Board Meeting held on December 13, 2022. Mr. Mummert moved that the minutes be approved. Mr. Powell seconded the motion. The Chair asked for a discussion; No discussion ensued. The minutes were approved with all members voting “Aye.”

Executive Director’s Report: Mr. Pollock introduced the new Office Assistant, Florette Hampton. He presented the District’s internal financial statements for November 2022. Mr. Pollock gave an overview of planned updates to various District documents and/or policies. Mr. Pollock will work with chairs to schedule Committee meetings.

Chair Report: Ms. Clinkscale discussed the 2023 ZMD Committee assignments.

Personnel Committee Report: Mr. Pollock discussed the Employee Handbook Update Project.

Communications Committee Report: Ms. Harris had nothing to report. Ms. Harris stated she has enjoyed working on the Communications Committee and looking forward to moving on to Audit and Finance.

Finance/Audit Committee Report: Mr. Mummert discussed the 2022 Audit, fieldwork to be performed, and the upcoming Committee meeting Monday, March 27 at noon.

Diversity, Equity, and Inclusion Committee Report: Ms. Clinkscale had no report.

Report of Legal Counsel: Ms. Sise informed the ZMD board of the Code of Ethics and the Missouri Ethics Commission filing. Mr. Pollock shared that Mr. Chivell will be transiting his work to Ms. Sise and this is he last official ZMD Board Meeting. The Board Members thanked Mr. Chivell for his years of service to the ZMD Board and will acknowledge him at a later date.

Old Business: No old business.

New Business: No new business.

There being no further business of the Board, Mr. Mummert moved that the meeting be adjourned. Mr. Powell seconded the motion which was unanimously approved.

Respectfully submitted,

Jill Nowak

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Secretary