

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF THE METROPOLITAN ZOOLOGICAL PARK AND MUSEUM DISTRICT**

St. Louis, Missouri  
September 27, 2022

A regular meeting of the Board of Directors of the Metropolitan Zoological Park and Museum District was held in person at 7733 Forsyth Boulevard, 2<sup>nd</sup> Floor, training room B, on Tuesday, September 27, 2022 and via Zoom at 12:00 p.m.

Darnetta Clinkscale, Chair of the Metropolitan Zoological Park and Museum District (“District”), called the meeting to order. Upon roll call, the following Board Members were present:

Christine Chadwick	Jill Nowak
Darnetta Clinkscale	Thomas C. Mummert
Michelle Harris	Kenneth Powell
Bradley Bakker	

Other persons attending the meeting included Michael A. Chivell and Sarah Roe Sise from Armstrong Teasdale LLP, the District’s legal counsel and District employees: Adrienne Mack and Matthew Pollock.

Public Comments: The Chair asked for public comments from those in attendance. No comments resulted.

Public Hearing: Mr. Chivell opened the Public Hearing regarding the proposed 2022 Subdistrict Tax Rates. He also introduced Sarah Sise, partner at Armstrong Teasdale, that will be assisting him on ZMD matters. A **Notice of Public Hearing** was published in the Daily Record (City of St. Louis) on September 21, 2022, the St. Louis Countian (St. Louis County) on September 23, 2022, and posted at the Metropolitan Zoological Park and Museum District office and on the District’s website, [www.zmdstl.org](http://www.zmdstl.org). Mr. Chivell asked for questions and or comments regarding the Public Hearing. There were no questions/comments. The proposed rates, calculated according to guidelines and forms issued by the Missouri State Auditor, are as follows:

Real Estate,  
Personal and Other Property

Art Museum Subdistrict	\$0.0721
Botanical Garden Subdistrict	\$0.0362
History Museum Subdistrict	\$0.0362
Science Center Subdistrict	\$0.0362
Zoological Park Subdistrict	\$0.0721

On each \$100 of assessed valuation of taxable property in the City and County of St. Louis.

Mr. Pollock provided a summary of the 2022 Subdistrict Tax Rate computations and related analysis. He informed the Board that the 2022 Subdistrict tax rate ceilings, pro forma and the recoupments were

reviewed by personnel within the Office of the Missouri State Auditor, without revision.

Tax Rates for 2022: The Executive Director asked the Board to consider setting the proposed 2022 tax rates.

Mr. Mummert moved that based on the Art Museum Subdistrict's needs, as reflected in budgets submitted in the summer of 2022 and reviewed by the District Board, the 2022 tax rate, for the Art Museum Subdistrict, be set as indicated in the Tax Resolution:

Art Museum Subdistrict – Seven and twenty-one one-hundredths cents (\$0.0721) on each one hundred dollars (\$100) of the assessed valuation of taxable property in the District.

Ms. Chadwick seconded the motion. The Chair asked for a discussion; none resulted.

A roll call vote was taken to approve the motion. The motion passed with Mr. Bakker, Ms. Chadwick, Ms. Clinkscale, Ms. Harris, Mr. Mummert, Ms. Nowak, and Mr. Powell voting 'Aye'.

Mr. Mummert moved that based on the Botanical Garden Subdistrict's needs, as reflected in budgets submitted in the summer of 2022 and reviewed by the District Board, the 2022 tax rate, for the Botanical Garden Subdistrict, be set as indicated in the proposed Tax Resolution:

Botanical Garden Subdistrict – Three and sixty-two one-hundredths cents (\$0.0362) on each one hundred dollars (\$100) of the assessed valuation of taxable property in the District.

Mr. Powell seconded the motion. The Chair asked for a discussion; none resulted.

A roll call vote was taken to approve the motion. The motion passed with Mr. Bakker, Ms. Chadwick, Ms. Clinkscale, Ms. Harris, Mr. Mummert, Ms. Nowak, and Mr. Powell voting 'Aye'.

Mr. Mummert moved that based on the History Museum Subdistrict's needs, as reflected in budgets submitted in the summer of 2022 and reviewed by the District Board, the 2022 tax rate, for the History Museum Subdistrict, be set as indicated in the proposed Tax Resolution:

History Museum Subdistrict – Three and sixty-two one-hundredths cents (\$0.0362) on each one hundred dollars (\$100) of the assessed valuation of taxable property in the District.

Ms. Harris seconded the motion. The Chair asked for a discussion; none resulted.

A roll call vote was taken to approve the motion. The motion passed with Mr. Bakker, Ms. Chadwick, Ms. Clinkscale, Ms. Harris, Mr. Mummert, Ms. Nowak, and Mr. Powell voting 'Aye'.

Mr. Mummert moved that based on the Science Center Subdistrict's needs, as reflected in budgets submitted in the summer of 2022 and reviewed by the District Board, the 2022 tax rate, for the Science Center Subdistrict, be set as indicated in the proposed Tax Resolution:

Science Center Subdistrict – Three and sixty-two one-hundredths cents (\$0.0362) on each one hundred dollars (\$100) of the assessed valuation of taxable property in the District.

Ms. Harris seconded the motion. The Chair asked for a discussion; none resulted.

A roll call vote was taken to approve the motion. The motion passed with Mr. Bakker, Ms. Chadwick, Ms. Clinkscale, Ms. Harris, Mr. Mummert, Ms. Nowak, and Mr. Powell voting ‘Aye’.

Mr. Mummert moved that based on the Zoological Park Subdistrict’s needs, as reflected in budgets submitted in the summer of 2022 and reviewed by the District Board, the 2022 tax rate for the Zoological Park Subdistrict, be set as indicated in the proposed Tax Resolution:

Zoological Park Subdistrict – Seven and twenty-one one-hundredths cents (\$0.0721) on each one hundred dollars (\$100) of the assessed valuation of taxable property in the District.

Ms. Harris seconded the motion. The Chair asked for a discussion; none resulted.

A roll call vote was taken to approve the motion. The motion passed with Mr. Bakker, Ms. Chadwick, Ms. Clinkscale, Ms. Harris, Mr. Mummert, Ms. Nowak, and Mr. Powell voting ‘Aye’.

Resolution Setting Tax Rates for 2022 Assessments: Mr. Mummert moved to approve the 2022 Tax Resolution. Ms. Harris seconded the motion. The Chair asked for a discussion; no discussion ensued. A roll call vote was taken to approve the motion. The motion passed with Mr. Bakker, Ms. Chadwick, Ms. Clinkscale, Ms. Harris, Mr. Mummert, Ms. Nowak, and Mr. Powell voting ‘Aye’.

Approval of the Minutes: The Chair called for the approval of the minutes from the regular Board meeting held on September 13, 2022. Mr. Bakker moved that the minutes be approved. Ms. Chadwick seconded the motion. The Chair asked for a discussion; no discussion ensued. The minutes were approved with all present members voting ‘Aye’.

Executive Director’s Report: Mr. Pollock shared information regarding the Zoo’s ZMD Day and the next one being held at the History Museum. He provided information about the 50<sup>th</sup> Anniversary’s reception being held at the History Museum on October 24, 2022.

Personnel Committee: Ms. Clinkscale asked about the open Office Assistant position. Mr. Pollock shared an update.

Communications Committee Report: Ms. Harris gave updates about the ZMD’s 50<sup>th</sup> Anniversary and discussions about the Report to the Community.

Finance/Audit Committee Report: Mr. Mummert had nothing to report.

Diversity, Equity and Inclusion Report: Ms. Clinkscale had nothing to report.

Report of Legal Counsel: Mr. Chivell had nothing to report.

Old Business: Ms. Chadwick wanted an update on the letters to the subdistricts. Mr. Pollock shared that the letters will be available for review before being sent to the subdistricts. Mr. Powell shared information on “Meet the President” event for Jody Sowell, President of the History Museum. Mr. Bakker asked about the City appointment.

New Business: No new business.

There being no further business of the Board, Mr. Powell moved to adjourn the meeting. Ms. Harris seconded the motion which was unanimously approved.

Respectfully submitted,

*Jill Nowak*

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Jill Nowak  
Secretary



## TRANSACTION DETAILS

## Reference Number

59D83931-8CCE-482D-A411-D9E25192B30E

## Transaction Type

Signature Request

## Sent At

10/21/2022 10:34 EDT

## Executed At

10/21/2022 15:55 EDT

## Identity Method

email

## Distribution Method

email

## Signed Checksum

5122b246a2e549c81c27383e6c142240be78825f3544cd7ddb58c09dd7f7c84

## Signer Sequencing

Disabled

## Document Passcode

Disabled

## DOCUMENT DETAILS

## Document Name

2022 Minutes September 27 2022-Draft

## Filename

2022\_minutes\_september\_27\_2022-draft.docx

## Pages

4 pages

## Content Type

application/vnd.openxmlformats-officedocument.wordprocessingml.document


## File Size

34.3 KB

## Original Checksum

b270983b33ed79fcb56c3bd9b16867a05bf5325dd686bfb5cf9114b3c5d5ff

## SIGNERS

SIGNER	E-SIGNATURE	EVENTS
<b>Name</b> Jill Nowak	<b>Status</b> signed	<b>Viewed At</b> 10/21/2022 15:55 EDT
<b>Email</b> jnowak@mffh.org	<b>Multi-factor Digital Fingerprint Checksum</b> cb9c9dd4388f0652c6599b7b327684901561bbe3416a6770bc984adae5063b03	<b>Identity Authenticated At</b> 10/21/2022 15:55 EDT
<b>Components</b> 1	<b>IP Address</b> 99.28.91.124	<b>Signed At</b> 10/21/2022 15:55 EDT
	<b>Device</b> Chrome via Windows	
	<b>Typed Signature</b> 	
	<b>Signature Reference ID</b> B9991988	

## AUDITS

TIMESTAMP	AUDIT
10/21/2022 10:34 EDT	Adrienne Mack (amack@zmdstl.org) created document '2022_minutes_september_27_2022-draft.docx' on Chrome via Windows from 71.10.201.231.
10/21/2022 10:34 EDT	Jill Nowak (jnowak@mffh.org) was emailed a link to sign.
10/21/2022 15:55 EDT	Jill Nowak (jnowak@mffh.org) viewed the document on Chrome via Windows from 99.28.91.124.
10/21/2022 15:55 EDT	Jill Nowak (jnowak@mffh.org) authenticated via email on Chrome via Windows from 99.28.91.124.
10/21/2022 15:55 EDT	Jill Nowak (jnowak@mffh.org) signed the document on Chrome via Windows from 99.28.91.124.