

MINUTES OF THE REGULAR MEETING OF THE BOARD OF THE METROPOLITAN ZOOLOGICAL PARK AND MUSEUM DISTRICT

St. Louis, Missouri
December 13, 2022

A regular meeting of the Board of Directors of the Metropolitan Zoological Park and Museum District was held at 7733 Forsyth Boulevard, 2nd Floor, Conference Room B, Clayton, MO 63105 and via Zoom on Tuesday, December 13, 2022 at 12:00 p.m.

Darnetta Clinkscale, Chair of the Metropolitan Zoological Park and Museum District (“District”), called the meeting to order. Upon roll call, the following Board Members were present:

Darnetta Clinkscale	Bradley Bakker
Christine A. Chadwick	Thomas C. Mummert
Jill Nowak	Michelle Harris
Kenneth Powell	

Shelia Hudson joined the meeting via Zoom after roll call. Other persons attending the meeting included Sarah R. Sise from Armstrong Teasdale LLP, the District’s legal counsel, Thomas Anstey, Triad Bank and Matthew Pollock, District employee. Adrienne Mack was absent.

Public Comments: The Chair asked for public comments from those in attendance; no comments resulted.

Thomas Anstey, Executive Vice President of Triad Bank, St. Louis, discussed the bank’s performance, staffing, work in the community and diversity in leadership. Board members were comfortable with the fiscal health of Triad Bank as well as the measures taken to secure the District funds there and pay commensurate interest on deposits. The District will continue to monitor the gender and racial diversity represented in Triad Bank's executive and board leadership.

Approval of the Minutes: The Chair called for the approval of the minutes from the regular Board meeting held on September 27, 2022. Ms. Chadwick moved that the minutes be approved. Mr. Mummert seconded the motion. The Chair asked for a discussion; No discussion ensued. The minutes were approved with all members voting “Aye”.

Executive Director’s Report: Mr. Pollock presented the District’s internal financial statements for August, September, and October 2022. He also presented the 2023 Board meeting schedules. A discussion ensued.

Personnel Committee Report: The Chair asked for a motion to go into Closed Session; pursuant to Section 610.021 (3) and (13) of the Revised Statutes of Missouri to discuss personnel matters. Mr. Bakker moved to close the meeting. Mr. Powell seconded the motion. A roll call vote to approve the motion was taken. The motion passed with all members voting “Aye”.

The Board went into closed session at 12:49 p.m.

The closed session of the meeting adjourned, and the regular meeting was reopened to the public at 1:21 p.m. Minutes from the Closed Session of the meeting will be prepared by Ms. Sise and filed at the office of Armstrong Teasdale LLP.

Communications Committee Report: Ms. Harris had nothing to report.

Audit and Finance Committee Report: Mr. Mummert had nothing to report.

Diversity, Equity, and Inclusion Committee Report: Ms. Clinkscale had nothing to report.

Report of Legal Counsel: Ms. Sise had nothing to report.

Old Business: Ms. Nowak commended Mr. Pollock and the 50th Anniversary Planning Committee for their thoughtful decision making as it pertained to cancelling the 50th Anniversary Reception due to the local school tragedy on the day of the event.

New Business: Mr. Pollock presented the District's preliminary 2023 administrative budget which included the projected 2023 tax receipts and administrative expenses. A discussion ensued.

The Chair called for the approval of the proposed budget. Mr. Mummert moved to approve the 2023 administrative budget. Ms. Chadwick seconded the motion. The Chair asked for a discussion; No discussion ensued. The 2023 administrative budget was approved with all members voting "Aye".

Mr. Pollock presented the District's 2021 Excess Administrative Revenue Computation and related distribution. A discussion ensued.

The Chair called for the approval of the 2021 Excess Administrative Revenue Distribution. Mr. Bakker moved to approve the 2021 Excess Administrative Revenue Distribution. Ms. Nowak seconded the motion. The Chair asked for a discussion; No discussion ensued. The 2021 Excess Administrative Revenue was approved with all members voting "Aye".

There being no further business of the Board, Mr. Powell moved to adjourn the meeting. Ms. Chadwick seconded the motion, which was unanimously approved.

Respectfully submitted,

Jill Nowak

Jill Nowak
Secretary

SIGNATURE CERTIFICATE




REFERENCE NUMBER

2BE1A490-6342-406F-9352-39E965C312DE

TRANSACTION DETAILS	DOCUMENT DETAILS
<p>Reference Number 2BE1A490-6342-406F-9352-39E965C312DE</p> <p>Transaction Type Signature Request</p> <p>Sent At 02/09/2023 13:06 EST</p> <p>Executed At 02/09/2023 16:10 EST</p> <p>Identity Method email</p> <p>Distribution Method email</p> <p>Signed Checksum 82323879459fd317d3fc07058332c8fcc8b119b2cde529ca60a9efb572462fcd</p> <p>Signer Sequencing Disabled</p> <p>Document Passcode Disabled</p>	<p>Document Name 2022 Minutes - December 13 2022 Draft</p> <p>Filename 2022_minutes_-_december_13_2022_draft.pdf</p> <p>Pages 2 pages</p> <p>Content Type application/pdf</p> <p>File Size 657 KB</p> <p>Original Checksum 2544f1e018530db205fd5058a8de06e453b1c2aae91d35d35da96b4591c6eabf</p>

SIGNERS

SIGNER	E-SIGNATURE	EVENTS
<p>Name Jill Nowak</p> <p>Email jnowak@mffh.org</p> <p>Components 1</p>	<p>Status signed</p> <p>Multi-factor Digital Fingerprint Checksum 16fd5a0acd7c0e79b9f70807cb944d1218d51f6b32832d2ca5523cbd1caef091</p> <p>IP Address 99.28.91.124</p> <p>Device Chrome via Windows</p> <p>Typed Signature </p> <p>Signature Reference ID E423DFC3</p>	<p>Viewed At 02/09/2023 16:08 EST</p> <p>Identity Authenticated At 02/09/2023 16:10 EST</p> <p>Signed At 02/09/2023 16:10 EST</p>

AUDITS

TIMESTAMP	AUDIT
02/09/2023 13:06 EST	Florette Hampton (fhampton@zmdstl.org) created document '2022_minutes_-_december_13_2022_draft.pdf' on Chrome via Windows from 99.178.155.178.
02/09/2023 13:06 EST	Jill Nowak (jnowak@mffh.org) was emailed a link to sign.
02/09/2023 16:08 EST	Jill Nowak (jnowak@mffh.org) viewed the document on Chrome via Windows from 99.28.91.124.
02/09/2023 16:10 EST	Jill Nowak (jnowak@mffh.org) authenticated via email on Chrome via Windows from 99.28.91.124.
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