

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF THE METROPOLITAN ZOOLOGICAL PARK AND MUSEUM DISTRICT**

St. Louis, Missouri  
December 14, 2021

A regular meeting of the Board of Directors of the Metropolitan Zoological Park and Museum District was held via Zoom at 7733 Forsyth Boulevard, Suite 550, on Tuesday, December 14, 2021 at 12:00 p.m.

Robert Eggmann, Chair of the Metropolitan Zoological Park and Museum District (“District”), called the meeting to order. Upon roll call, the following Board Members were present:

Robert E. Eggmann	Thomas J. Campbell
Christine A. Chadwick	Thomas C. Mummert
Jill Nowak	

Darnetta Clinkscale and Michelle Harris joined the meeting after roll call. Other persons attending the meeting included Michael A. Chivell from Armstrong Teasdale LLP, the District’s legal counsel and District employees: Matthew Pollock and Adrienne Mack.

Public Comments: The Chair asked for public comments from those in attendance; no comments resulted.

The Chair discussed the passing of J Patrick Dougherty and his 19 years of service to the ZMD, acknowledged Matthew Pollock, Deputy Executive Director and Adrienne Mack, Office Manager for their hard work during Mr. Dougherty’s absence, and announced the appointment of Matthew Pollock to Executive Director effective December 2, 2021. Mr. Eggmann thanked everyone for his time served as Chair.

2022 ZMD Administrative Budget: Mr. Pollock presented the District’s preliminary 2022 administrative budget document which included the projected 2022 tax receipts and administrative expenses.

The Chair called for the approval of the proposed budget. Mr. Campbell moved to approve the 2022 administrative budget. Ms. Chadwick seconded the motion. The Chair asked for a discussion; No discussion ensued. The 2022 administrative budget was approved with all members voting “Aye”.

Approval of the Minutes: The Chair called for the approval of the minutes from the regular Board meeting held on September 28, 2021. Ms. Chadwick moved that the minutes be approved. Mr. Campbell seconded the motion. The Chair asked for a discussion; No discussion ensued. The minutes were approved with all members voting “Aye”.

Executive Director’s Report: Mr. Pollock presented the District’s internal financial statements for August, September, and October 2021. He also presented the 2022 Board meeting schedules.

Personnel Committee Report: Mr. Eggmann had nothing to report.

Communications Committee Report: Ms. Harris had nothing to report.

Audit and Finance Committee Report: Mr. Mummert had nothing to report.

Diversity, Equity, and Inclusion Committee Report: Ms. Clinkscale had nothing to report.

Report of Legal Counsel: Mr. Chivell discussed the proposed draft of the Employee handbook, updated comments of Board Manual, and the Sunshine request.

Old Business: Mr. Pollock gave an update on the status of the Shared Services and Joint Purchasing engagement. Mr. Chivell, Legal Counsel, discussed proposed language to utilize for public comments and wording on the District’s website concerning the appointments of the Board Members. A discussion ensued.

New Business: Mr. Chivell discussed the approval of Custodian of Records Resolution. Mr. Chivell asked for a motion to adopt the resolution. Ms. Chadwick moved that the Custodian of Records Resolution be adopted. Ms. Harris seconded the motion. Mr. Chivell asked for a discussion; No discussion ensued. The Resolution was approved with all members voting “Aye”.

Mr. Eggmann, Chair, asked for commemoration ideas for J. Patrick Dougherty, former Executive Director. A discussion ensued.

The Chair asked for a motion to go into Closed Session; pursuant to Section 610.021 (3) and (13) of the Revised Statutes of Missouri to discuss personnel matters. Mr. Campbell moved to close the meeting. Ms. Clinkscale seconded the motion. A roll call vote to approve the motion was taken. The motion passed with all members voting “Aye”.

The Board went into closed session at 1:14 p.m.

The closed session of the meeting adjourned, and the regular meeting was reopened to the public at 2:00 p.m., and immediately adjourned upon motion. Minutes from the Closed Session of the meeting will be prepared by Mr. Chivell and filed at the office of Armstrong Teasdale LLP.

Respectfully submitted,

*Michelle Harris*

---

Michelle Harris  
Secretary