

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF THE
METROPOLITAN ZOOLOGICAL PARK AND MUSEUM DISTRICT**

St. Louis, Missouri
February 2, 2021

A regular meeting of the Board of Directors of the Metropolitan Zoological Park and Museum District was held via Zoom at 7733 Forsyth Boulevard, Suite 550, on Tuesday, February 2, 2021 at 12:00 p.m.

Robert Eggmann, Chair of the Metropolitan Zoological Park and Museum District (“District”), called the meeting to order. Upon roll call, the following Board Members were present:

Robert E. Eggmann	Thomas J. Campbell
Christine A. Chadwick	Pat Coleman
Michelle Harris	Thomas C. Mummert
Jill Nowak	

Other persons attending the meeting included: Michael A. Chivell from Armstrong Teasdale LLP, the District’s legal counsel; District employees: J. Patrick Dougherty and Matthew Pollock; Rick Gratza and Brian Wuertz from Kerber Eck & Braeckel (KEB), the District’s Auditors; and Tanner Fritz and Anne Caroll from RSM US LLP.

Public Comments: The Chair asked for public comments from those in attendance; no comments resulted.

Approval of the Minutes: The Chair called for the approval of the minutes from the regular Board meeting held on December 8, 2020. Mr. Campbell moved that the minutes be approved. Ms. Chadwick seconded the motion. The Chair asked for a discussion; Ms. Nowak advised she had a comment on the closed meeting minutes. It was determined that the comment would be discussed during the closed session of this meeting. The regular minutes were approved with all members voting “Aye”.

Executive Director’s Report: Mr. Dougherty presented the District’s internal financial statements for November and December 2020. Mr. Campbell asked a question related to the remaining budget for the RSM Shared Services Engagement. A discussion ensued.

He also discussed the Subdistrict Budget Meeting dates for the 2021 Board meeting schedule and a tentative listing of preferred Budget Meeting topics. A discussion ensued. Board Members asked that the following be added to the required presentation materials: updates related to COVID-19, cyber security, and Diversity, Equity and Inclusion initiatives. It was also suggested that the Subdistricts pause throughout the presentation to allow for questions. Subdistrict presentation information should be 2/3 financial and 1/3 non-financial and limited to 1 hour.

Lastly, Mr. Dougherty provided an update on the District’s adoption of the ShareFile secure file sharing program.

Finance/Audit Committee Report: Mr. Mummert provided a brief update on the banking services transition and related timeline.

Communications Committee Report: Ms. Harris and Mr. Pollock presented the Committee's draft of the website version of the 2020 Report to the Community. A discussion ensued. Additional suggestions included a post card mailing to notify our current mailing list that the Report to the Community is now a digital publication, creating an email address database, tracking our audience, and exploring the use of an email marketing service.

Diversity, Equity and Inclusion Committee Report: Mr. Pollock reported that the first committee meeting is scheduled for Tuesday, February 16, 2021 at 2:00PM.

Report of Legal Counsel: Mr. Chivell had no report.

Old Business: Tanner Fritz from RSM US LLP provided a status update of RSM's Shared Services Engagement. Mr. Fritz reported that an initial draft of RSM's report is available. Next steps include meeting with the Subdistricts to review the draft and establishing appropriate next steps for sharing and/or presenting the final report.

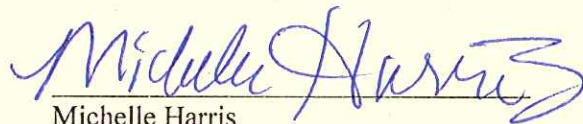
New Business: Brian Wuertz and Rick Gratza from KEB provided the Board with an overview of the procedures to be conducted during the upcoming audit of the District's December 31, 2020 financial statements. The audit fieldwork is scheduled to be conducted during the week of March 8, 2021. The audit report will be completed by the end of March in order to meet the requirement that the report be delivered to the City Mayor and County Executive on or before April 12, 2021. Several Board Members asked questions. A discussion ensued.

The Chair asked for a motion to go into Closed Session; pursuant to Section 610.021 (3) of the Revised Statutes of Missouri to discuss personnel matters. Ms. Chadwick moved to close the meeting. Mr. Campbell seconded the motion. A roll call vote to approve the motion was taken. The motion passed with all members voting "Aye".

The Board went into closed session at 12:52 p.m.

The closed session of the meeting adjourned, and the regular meeting was reopened to the public at 1:31 p.m., and immediately adjourned upon motion. Minutes from the Closed Session of the meeting will be prepared by Mr. Chivell and filed at the office of Armstrong Teasdale LLP.

Respectfully submitted,



Michelle Harris
Secretary