

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF THE
METROPOLITAN ZOOLOGICAL PARK AND MUSEUM DISTRICT**

St. Louis, Missouri
December 10, 2019

A regular meeting of the Board of Directors of the Metropolitan Zoological Park and Museum District was held in Conference Room A, second floor, of the Pierre Laclede Center, 7733 Forsyth Boulevard, on Tuesday, December 10, 2019 at 12:00 p.m.

Christine Chadwick, Chair of the Metropolitan Zoological Park and Museum District (“District”), called the meeting to order. She then introduced Jill Nowak as the newly appointed Board member.

Upon roll call, the following Board members were present:

Christine Chadwick	Thomas Campbell
Darnetta Clinkscale	Pat Coleman
Robert Eggmann	Michelle Harris
Thomas Mummert	Jill Nowak

Michael A. Chivell from Armstrong Teasdale LLP, the District’s legal counsel was present. Steve Mermelstein, Director at RSM US LLP was also present. Others attending the meeting included District employees: J. Patrick Dougherty, Matthew L. Pollock and LaQuana S. Dilworth.

Public Comments: The Chair asked for public comments from those in attendance; no comments resulted.

Approval of the Minutes: The Chair called for the approval of the minutes from the regular Board meeting held on September 26, 2019. Mr. Campbell moved that the minutes be approved. Mr. Eggmann seconded the motion. The Chair asked for a discussion; none resulted. The minutes were approved with all members voting “Aye”.

Mr. Mermelstein reported on the status of the Shared Services engagement. The next steps are to begin spending analysis and establish a baseline across the ZMD and to identify appropriate departments for additional data requests. The goal is to have a joint purchasing and operational analysis by mid-February 2020.

Executive Director’s Report: Mr. Dougherty presented the District’s internal financial statements for the months of July, August, September and October 2019. Mr. Dougherty also presented the 2020 Board meeting schedule as well as the proposed required information to be contained within the 2020 Subdistrict budget meeting documents.

Finance/Audit Committee Report: Mr. Eggmann had no report.

Communications Committee Report: Ms. Harris reported that the Annual Report is complete and has been distributed. The goal, for the next report, is a stricter timeline.

Report of Legal Counsel: Mr. Chivell had no report.

New Business: Mr. Pollock presented the Districts' preliminary 2020 administrative budget document which included the projected 2020 tax receipts and administrative expenses.

Mr. Pollock reported that the ZMD computer workstations are out of date, according to the Districts' IT consultant. The Newberry Group suggests that the workstations be replaced and estimates the costs to be in the range of \$4,000-\$6,000. Mr. Pollock also reported that the office copier and printer need to be replaced due to their age and the event of technical issues arising.

The Chair called for the approval of the proposed budget including the fixed assets. Mr. Eggmann moved to approve the 2020 administrative budget including the fixed assets acquisition. Ms. Coleman seconded the motion. The Chair asked for a discussion; a discussion ensued. The 2020 administrative budget, including the fixed assets, was approved with all members voting "Aye".

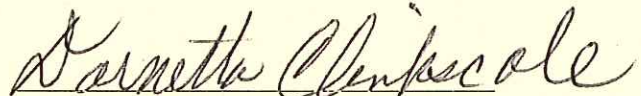
Public Comments: The Chair asked for public comments from those in attendance; no comments resulted.

The Chair asked for a motion to go into Closed Session; pursuant to Section 610.021 (3) of the Revised Statutes of Missouri in order to discuss personnel matters. Mr. Campbell moved to close the meeting. Ms. Clinkscale seconded the motion. A roll call vote to approve the motion was taken. The motion passed with all members voting "Aye".

The Board went into closed session at 12:45 p.m.

The closed session of the meeting adjourned, and the regular meeting was reopened to the public at 1:50 p.m., and immediately adjourned upon motion. Minutes from the Closed Session of the meeting will be prepared by Mr. Chivell and filed at the office of Armstrong Teasdale LLP.

Respectfully submitted,



Darnetta Clinkscale
Secretary