

METROPOLITAN ZOOLOGICAL PARK AND MUSEUM DISTRICT

St. Louis, MO
August 7, 2018

A regular meeting of the Board of Directors of the Metropolitan Zoological Park and Museum District was held in the AT&T Meeting Room, at the Missouri History Museum, St. Louis, Missouri at 12:00 p.m. on Tuesday, August 7, 2018. The primary purpose of the meeting was to review the History Museum's 2017 operations and its 2018 budget.

Ms. Chadwick, Chair of the Metropolitan Zoological Park and Museum District ("District"), called the meeting to order.

She asked for a moment of silence to remember Robert Lowery who died on July 30. Mr. Lowery served on the ZMD board for six years and was a lifetime public servant serving as Police Chief and Mayor of Florissant.

She then asked for a roll call, the following Board members were present:

Christine Chadwick	Thomas Mummert
Robert E. Eggmann	Darnetta Clinkscale
Pat Coleman	

Michelle Harris joined the meeting immediately following roll call. Other persons attending the meeting included Michael Chivell from Armstrong Teasdale LLP, the District's legal counsel; and District employees: J. Patrick Dougherty, Jina Choi and LaQuana Dilworth.

Public Comments: The Chair asked for public comments; no comments resulted.

The Chair welcomed the History Museum Subdistrict Commissioners, Trustees and Administrative Staff and any guests and visitors present. Ms. Chadwick also noted the special guided tour of the Muny Memories Exhibit held before this meeting and thanked staff for this opportunity.

History Museum Budget Presentation: Dr. Frances Levine introduced and thanked Daniel Cole and Frank Hamsher as Chairman of the Board of Trustees and Chairman of the Subdistrict. She, then presented information about the Museum's exhibits, collections, programs, attendance and the Soldier's Memorial. Dr. Levine also reported the financial information.

Upon completion of the budget presentation and questions from the ZMD board members, the meeting recessed. After a short break, Ms. Chadwick called the meeting to order.

Approval of Minutes: The Chair called for the approval of the minutes from the June 19, 2018 regular Board meeting. Mr. Eggmann moved that the June 19th minutes be approved and the May 15th minutes be amended to reflect his motion to approve the Cyber and Privacy Liability Insurance Policy; and increase the insurance line item within the 2018 ZMD Operating budget by \$10,650. Ms. Coleman seconded the motion. The Chair asked for a discussion; none resulted. The minutes were approved with all members voting "Aye".

Review of the Presentation by History Museum Management: The Chair called for comments and discussion on the information presented by the History Museum's management. The discussion included the following comments from Board members:

- The Museum's presentation was very informative and the materials sent in advance were very helpful.
- The preventative maintenance schedule was greatly appreciated.
- Many of the questions sent in advance were not answered in the presentation which would be helpful to include in the future.
- Board members would like to be kept abreast of the accreditation process, the capital campaign and Soldier's Memorial.
- The Museum's meeting attendance was impressive.

Executive Director's Report: Mr. Dougherty reported that the office is prepared to go live with the new accounting system as of Monday afternoon. Mr. Dougherty also gave an update on the security audit process and discussed the launch of the ZMD's new website.

Audit Committee: Mr. Eggmann reported that there will be a meeting held in September to review the RFP for the ZMD's auditing services. The committee will also review the ZMD's accounting manual and the Subdistricts' voucher documents.

Communications Committee: Ms. Harris reported an update regarding the production of the Report to the Community.

Report of Legal Counsel: Mr. Chivell had no report.

Old Business: No old business.

New Business: No new business.

Public Comments: The Chair asked for public; no comments resulted.

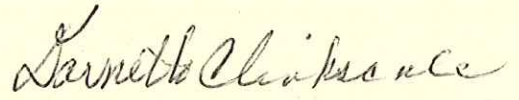
The Chair then made the motion to go into Closed Session; pursuant to Section 610.021 (3) of the Revised Statutes of Missouri, in order to discuss Personnel issues. Ms. Clinkscale seconded the motion. A roll call vote was taken and the motion was approved with all members voting "Aye".

The Board went into closed session at 1:50 p.m.

The Closed Session of the meeting adjourned and the regular meeting was reopened to the public at 2:30 p.m. Minutes from the Closed Session of the meeting will be prepared by Mr. Chivell and filed at the office of Armstrong Teasdale LLP.

There being no further business of the Board, Mr. Eggmann moved that the meeting be adjourned. Ms. Harris seconded the motion which was unanimously approved.

Respectfully submitted,

A handwritten signature in cursive script that reads "Darnetta Clinkscale". The signature is written in dark ink on a light-colored background.

Darnetta Clinkscale
Secretary