

For Informational Purpose Only

METROPOLITAN ZOOLOGICAL PARK AND MUSEUM DISTRICT

St. Louis, Missouri
August 29, 2017

A regular meeting of the Board of Directors was held in the Monsanto Center at the Missouri Botanical Garden, St. Louis, Missouri on Tuesday August 29, 2017. The primary purpose of the meeting was to review and discuss the 2017 budgets and the 2016 financial statements of the Botanical Garden Subdistrict and the Missouri Botanical Garden ("Garden").

Chris Chadwick, Vice Chair of the Metropolitan Zoological Park and Museum District ("District"), called the meeting to order. Upon roll call, the following Board members were present:

Christine Chadwick
Darnetta Clinkscale

Thomas Mummert
Michelle Harris

Robert G. Lowery, Sr., Robert Eggmann and Thomas Campbell were absent. Others attending the meeting included: Mike Chivell from Armstrong Teasdale LLP, the District's legal counsel, and District employees: J. Patrick Dougherty, Sharon L. Wilcutt and LaQuana S. Dilworth.

The Chair then asked for public comments from those in attendance; no comments resulted.

Ms. Chadwick welcomed everyone to the meeting and asked the representatives from the Missouri Botanical Garden to begin the presentation.

Subdistrict and Botanical Garden Budgets: Lelia Farr, Chair of the Botanical Garden Trustees opened the meeting and thanked the Trustees and Commissioners for all of their hard work throughout the year. She explained that the renovation being done on the Museum Building, which is listed on the National Historic Registry, is made possible by donors to the capital campaign. Ms. Farr stated that the Garden hosted over one million visitors in 2016.

Brian Murphy Chair of the Botanical Garden Subdistrict addressed the Board. He explained that the Commission's goals are to provide a firm financial foundation to enable generations to come and benefit from the Garden.

Dr. Peter Wyse Jackson thanked the ZMD, Subdistrict Commissioners, Trustees and employees for helping to achieve another extraordinary year at the Garden. He stated that the Garden is a global leader for plant science, conservation and for sustainability. The Garden is committed to a number of projects through 2020: *Plant Conservation, Cultural Institution, Organizational Capability and Financial Planning and Continuity.*

Dr. Wyse Jackson highlighted Science and Conservation, Horticulture, Education, Attendance and Visitor Experience, Diversity, Safety and Security. Dr. Wyse Jackson then presented financial information. No discussion resulted.

Cassandra Nelson, Sr. Manager, Systems and Telecommunications for the Garden presented information on the multiple layer of defenses that is being used to combat any breach in informational technology and steps to strengthen cyber security within the Garden.

Lisa Lewis, Human Resources Generalist for the Garden, spoke directly to diversity and recruiting.

Questions regarding capital planning process, the Smithsonian connection, diversity, employees with disabilities and terms used in conjunction with diversity. Comments were given with reference to Cyber Security and the engagement to be done at the Garden. Overall positive comments were made on the presentation and the tour. A discussion ensued.

Ms. Harris left the meeting.

Ms. Chadwick thanked the presenters for their participation. Upon completion of the Gardens' budget presentation, the meeting recessed.

Ms. Chadwick called the District portion of the meeting to order.

Due to lack of a quorum the board continued with an informational session.

Ms. Chadwick called for comments and discussion on the information presented by the Botanical Garden and Botanical Garden Subdistrict staff. The Board suggested that the follow-up letter to the Botanical Garden include the following requests:

- Positive comments on the strategic plan, diversity, inclusion and partnerships.
- The Board should continue to stress the importance of the Cyber Security assessment.

Executive Director's Report: Mr. Dougherty then presented the District's internal financial statements for the month of July 2017. No discussion resulted.

Finance/Audit Committee Report: No report.

Communications Committee Report: Ms. Chadwick stated that the Report to the Community was mailed and a timetable for next year's report will be presented at the next meeting.

Report of Legal Counsel: Mr. Chivell stated that progress is being made with respect to the Cyber Security IT assessment agreement. A procurement policy is being complied as requested by the District's auditor Kerber, Eck and Braeckel, LLP. He further stated that an update and revision of the current document retention policy is being studied.

Old Business: No old Business.

New Business: No new Business.

The Chair then asked for public comments from those in attendance; no comments resulted.

There being no further business of the Board, Mr. Mummert moved that the meeting be adjourned. Ms. Clinkscale seconded the motion which was unanimously approved. The meeting adjourned at 1:35 p.m.

NOTICE OF REGULAR MEETING
METROPOLITAN ZOOLOGICAL PARK AND MUSEUM DISTRICT

Pursuant to Section 610.020 of the Revised Missouri Statutes, notice is hereby given that a Regular Meeting of the Metropolitan Zoological Park and Museum District Board will be held as follows:

Date: August 29, 2017

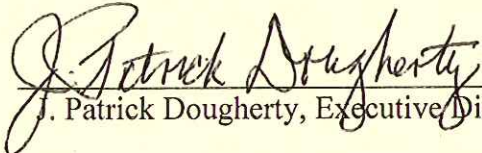
Time: 12:00 P.M.

Place: Missouri Botanical Garden
Monsanto Center
4500 Shaw Boulevard
St. Louis, MO 63110

Agenda:

1. Public Comments.
2. Budget and operations presentation by the Missouri Botanical Garden officials.
3. Review, discuss and vote to approve the minutes from the August 1, 2017 regular Board meeting.
4. Report from the Executive Director concerning District matters.
5. Committee Reports.
6. Old Business and such other business that comes before the District.
7. Public Comments.
8. The Board may also hold a closed session, with a closed vote and record, as authorized by Section 610.021 (1), (2) and (3), Revised Statutes of Missouri, related to legal issues, real estate and/or personnel, negotiation of a contract pursuant to 610.021 (12) RSMO, proprietary information pursuant to Section 610.021 (15) and/or confidential or privileged communications with our auditor pursuant to (17).

Further information may be obtained at the District Office, 7733 Forsyth Blvd., Suite 550, Clayton, Missouri 63105, (314) 862-4222.


J. Patrick Dougherty, Executive Director

Mission Statement

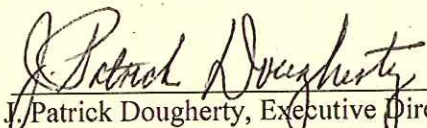
The Mission of the Zoo Museum District is to represent the taxpayers of the District in the careful oversight of the financial affairs of the Subdistricts: Missouri Botanical Garden, Missouri History Museum, Saint Louis Art Museum, Saint Louis Science Center, and Saint Louis Zoo.

CERTIFICATE

I, J. Patrick Dougherty, do hereby certify that the attached Notice of Regular Meeting was published in accordance with the provisions of Section 610.020 of the Revised Missouri Statutes, posting said Notice at least twenty-four hours in advance of the date of said meeting in a prominent place easily accessible to the public at the Pierre Laclede Center Building, 7733 Forsyth Boulevard, Suite 550, and at the Missouri Botanical Garden; Monsanto Center 4500 Shaw Boulevard, St. Louis MO 63110 and by posting on the District's website and mailing and/or e-mailing a copy of said Notice by ordinary mail to:

- Stephen Deere
- St. Louis Business Journal
- Riverfront Times
- Susan C. Thomson
- Tom Curran
- Patrick Brown
- Jeff Rainford
- Pat Westhoff
- Nancy Fowler
- Alex Heuer
- Willis Arnold
- Diane Toroian Keaggy
- Deborah Peterson
- Elsie Glickert
- Charlene Prost
- Erin M. Nolan
- Odester Saunders
- Tonya Sinkovits/KMOX
- Donna Wilkerson
- Matthew Hathaway
- Rachel Lippmann
- St. Louis Public Radio
- Barb Boyle
- Bert Vescolani
- Michael F. Neidorff
- Lelia J. Farr
- Michael Macek
- Susan Hegger
- Gloria Wessels
- Ben Uchitelle
- Ray Hartmann
- Mike Faulk
- J. Smith
- Erin Richey
- Jeffrey Bonner
- Dustin Deschamp
- Brent Benjamin
- Marcia Mellitz
- Jerry Kent
- Frank Hamsher
- Robert Powell
- Ben Washington
- Everett Dietle
- Laura Taylor
- Peter Wyse Jackson
- Katie O'Sullivan
- Francis Levine
- Joseph Ambrose
- Harry Rich
- Frank Wolff
- John R. Musgrave
- David S. Obedin
- Daniel Cole

Signed this 29th day of August 2017


J. Patrick Dougherty, Executive Director