

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF THE  
METROPOLITAN ZOOLOGICAL PARK AND MUSEUM DISTRICT**

St. Louis, Missouri  
September 27, 2016

A regular meeting of the Board of Directors of the Metropolitan Zoological Park and Museum District was held at 7733 Forsyth Blvd., 2<sup>nd</sup> Floor Conference Room A, on Tuesday September 27, 2016 at 12:10 p.m. The primary purpose of the meeting was to set the 2016 Subdistrict property tax rates.

Tom Campbell, Chair of the Metropolitan Zoological Park and Museum District ("District"), called the meeting to order. Upon roll call, the following Board members were present:

Thomas Mummert	Michelle Harris
Christine Chadwick	Thomas J. Campbell
Darnetta Clinkscale – arrived at 12:18 p.m.	

Robert Lowery, and Robert Eggmann were absent. Other persons attending the meeting included Mike Chivell from Armstrong Teasdale LLP, the District's legal counsel; and District employees: J. Patrick Dougherty, Sharon L. Wilcutt and LaQuana S. Dilworth.

Public Comment: The chair called for public comments. There being no comments, the Chair then moved forward with the meeting agenda.

Executive Director's Report: Pat Dougherty reported that, as of September 26, 2016, the balances in the various District controlled bank accounts totaled approximately \$13.2 million and included:

<u>Account for the benefit of:</u>	<u>Amount</u>
Zoological Park Subdistrict	\$ 198,043.35
Art Museum Subdistrict	\$ 3,378,621.54
St. Louis Science Center Subdistrict	\$ 21,772.27
Botanical Garden Subdistrict	\$ 3,195,660.08
Missouri History Museum Subdistrict	\$ 1,486,463.76
District Operating Fund	\$ 5,011,870.34

Mr. Dougherty presented the District's internal financial statements for the month of August 2016. No discussion resulted.

Finance/Audit Committee Report: Mr. Dougherty reported for Mr. Eggmann and gave a status update of the agree-upon procedures engagement. A discussion ensued.

Mr. Dougherty reported that a Request for Proposal (RFP) was published for the upcoming Information Technology Security Audit. The RFP was published in the St. Louis Post Dispatch, St. Louis Business Journal, and St. Louis American and posted on the District's website. The due date for receiving proposals is October 14, 2016 at 4:00 p.m. A discussion ensued.

Report of Legal Counsel: Mr. Chivell had no report.

Darnetta Clinkscale arrived at the meeting.

Public Hearing: Mr. Campbell opened the public hearing regarding the proposed 2016 Subdistrict tax rates. A **Notice of Public Hearing** was published in the Daily Record (City), St. Louis Countian (County) on September 22, 2016. A **Notice of Public Hearing** was also posted at the Metropolitan Zoological Park and Museum District office, St. Louis City Hall, St. Louis County Government Center, St. Louis Public Library and St. Louis County Library Main Branch. In addition, the **Notice of Public Hearing**, identified as EXHIBIT I was posted on the District's website, www.mzdstl.org. The notice was prepared by incorporating the assessment data. The proposed tax rates for 2016 are:

Real Estate and  
Personal Property

Art Museum Subdistrict	\$0.0799
Botanical Garden Subdistrict	\$0.0399
Missouri History Museum Subdistrict	\$0.0399
St. Louis Science Center Subdistrict	\$0.0399
Zoological Park Subdistrict	\$0.0799

on each \$100 of assessed valuation of taxable property in the City and County of St. Louis.

Mr. Dougherty informed the Board that the computed 2016 Subdistrict tax rate ceilings were reviewed by personnel within the Tax Section of the Missouri State Auditor's Office, without revision. Mr. Dougherty reported that the 2016 tax rate ceilings for the History Museum, Science Center and Botanical Garden Subdistricts are each 3.99 cents. The 2016 Zoological Park and the Art Museum Subdistrict tax rate ceilings are each 7.99 cents. Mr. Dougherty stated that no growth in assessments was recognized within the District in 2015.

Tax Rates for 2016: The Chair asked the Board to consider setting the proposed 2016 tax rates.

Mr. Mummert moved that based on the Art Museum Subdistrict's needs as reflected in budgets submitted in the summer of 2016 and reviewed by the District Board, the 2016 tax rate for the Art Museum Subdistrict be set as indicated in the proposed Resolution of the Metropolitan Zoological Park and Museum District setting Tax Assessments ("Tax Resolution"), a copy of which is attached hereto and made a part hereof:

Art Museum Subdistrict	- 7.99 cents on each \$100 of assessed valuation of taxable property in the District
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Ms. Chadwick seconded the motion.

A roll call vote was taken to approve the motion. The motion passed with Mr. Mummert Mrs. Harris, Ms. Clinkscale, Mr. Campbell and Ms. Chadwick voting 'Aye'.

Mr. Mummert moved that based on the Missouri Botanical Garden Subdistrict's needs as reflected in budgets submitted in the summer of 2016 and reviewed by the District Board, the 2016 tax rate for the Botanical Garden Subdistrict be set as indicated in the proposed Resolution of the Metropolitan Zoological Park and Museum District setting Tax Assessments ("Tax Resolution"), a copy of which is attached hereto and made a part hereof:

Botanical Garden Subdistrict	- 3.99 cents on each \$100 of assessed valuation of taxable property in the District
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Ms. Chadwick seconded the motion.

A roll call vote was taken to approve the motion. The motion passed with Mr. Mummert Mrs. Harris, Ms. Clinkscale, Mr. Campbell and Ms. Chadwick voting 'Aye'.

Mr. Mummert moved that based on the Science Center Subdistrict's needs as reflected in budgets submitted in the summer of 2016 and reviewed by the District Board, the 2016 tax rate for the Science Center Subdistrict be set as indicated in the proposed Resolution of the Metropolitan Zoological Park and Museum District setting Tax Assessments ("Tax Resolution"), a copy of which is attached hereto and made a part hereof:

Science Center Subdistrict                    - 3.99 cents on each \$100 of assessed  
valuation of taxable property in the District

Ms. Harris seconded the motion.

A roll call vote was taken to approve the motion. The motion passed with Mr. Mummert Mrs. Harris, Ms. Clinkscale, Mr. Campbell and Ms. Chadwick voting 'Aye'.

Mr. Mummert moved that based on the Missouri History Museum Subdistrict's needs as reflected in budgets submitted in the summer of 2016 and reviewed by the District Board, the 2016 tax rate for the History Museum Subdistrict be set as indicated in the proposed Resolution of the Metropolitan Zoological Park and Museum District setting Tax Assessments ("Tax Resolution"), a copy of which is attached hereto and made a part hereof:

History Museum Subdistrict                    - 3.99 cents on each \$100 of assessed  
valuation of taxable property in the District

Ms. Harris seconded the motion.

A roll call vote was taken to approve the motion. The motion passed with Mr. Mummert Mrs. Harris, Ms. Clinkscale, Mr. Campbell and Ms. Chadwick voting 'Aye'.

Mr. Mummert moved that based on the Zoological Park Subdistrict's needs as reflected in budgets submitted in the summer of 2016 and reviewed by the District Board, the 2016 tax rate for the Zoological Park Subdistrict be set as indicated in the proposed Resolution of the Metropolitan Zoological Park and Museum District setting Tax Assessments ("Tax Resolution"), a copy of which is attached hereto and made a part hereof:

Zoo Park Subdistrict                            - 7.99 cents on each \$100 of assessed  
valuation of taxable property in the District

Ms. Chadwick seconded the motion.

A roll call vote was taken to approve the motion. The motion passed with Mr. Mummert Mrs. Harris, Ms. Clinkscale, Mr. Campbell and Ms. Chadwick voting 'Aye'.

Mr. Mummert moved to accept the Resolution of the Metropolitan Zoological Park and Museum District Board Setting Tax Rates for 2016 Assessments, identified as EXHIBIT II. Ms. Chadwick seconded the motion.

The motion to accept the Resolution of the Metropolitan Zoological Park and Museum District Board Setting Tax Rates for 2016 Assessments passed unanimously with Mr. Mummert Mrs. Harris, Ms. Clinkscale, Mr. Campbell and Ms. Chadwick voting 'Aye'.

Minutes: Ms. Wilcutt reported on a correction with the draft copy of August 30, 2016 minutes. The change on page three, paragraph eight ... 'Ms. Harris moved to close the meeting pursuant to RSMo. § 610.021 (3) and (13)) to discuss personnel matters....' Be corrected to read, 'Ms. Harris moved to close the meeting pursuant to RSMo. § 610.021 (12) to discuss contractual matters....'

The Chair then called for the approval of the minutes from the regular Board meeting held on August 30, 2016. Ms. Chadwick moved that the minutes from the Regular Board Meeting on August 30, 2016 be approved. Ms. Clinkscale seconded the motion. The motion to approve the Regular Minutes from August 30, 2016 were approved with Mr. Mummert, Mrs. Harris Mr. Campbell and Ms. Chadwick and Ms. Clinkscale voting 'Aye'.

The Chair then called for the approval of the minutes from the Closed Board meeting held on August 30, 2016. Ms. Harris moved that the minutes from the Closed Board Meeting on August 30, 2016 be approved. Mr. Mummert seconded the motion. The motion to approve the Closed Minutes from August 30, 2016 were approved with Mr. Mummert, Mrs. Harris Mr. Campbell and Ms. Chadwick and Ms. Clinkscale voting 'Aye'.

Old Business: Mr. Dougherty reported that a Request for Proposal (RFP) was published for graphic design services for the 2016-2017 Report to the Community. The RFP was published in the St. Louis Post Dispatch, St. Louis Business Journal, and St. Louis American and posted on the District's website. The due date for receiving proposals is October 7, 2016 at 4:00 p.m.

Mr. Campbell proposed a Communications Subcommittee be established to review and evaluate the work on the 2016-2017 Report to the Community. Mr. Mummert nominated Ms. Harris to Chair the subcommittee. Ms. Chadwick seconded the motion. The motion to approve a Communication Subcommittee with Ms. Harris as chair was approved with all members voting 'Aye'.

New Business: Mr. Dougherty addressed the timing of distributions of the District's 'excess administrative revenues' to the Subdistricts. A discussion ensued.

Ms. Chadwick moved that the 2015 'excess administrative revenue' in the amount of \$895,104.35 be distributed to the Zoological Park Subdistrict. Ms. Clinkscale seconded the motion. The motion was approved with all members voting 'Aye'.

Ms. Clinkscale moved that the 2015 'excess administrative revenue' in the amount of \$895,104.35 be distributed to the Art Museum Subdistrict. Ms. Harris seconded the motion. The motion was approved with all members voting 'Aye'.

Mr. Mummert moved that the 2015 'excess administrative revenue' in the amount of \$447,161.32 be distributed to the Science Center Subdistrict. Ms. Chadwick seconded the motion. The motion was approved with all members voting 'Aye'.

Ms. Clinkscale moved that the 2015 'excess administrative revenue' in the amount of \$447,161.32 be distributed to the Botanical Garden Subdistrict. Ms. Harris seconded the motion. The motion was approved with all members voting 'Aye'.

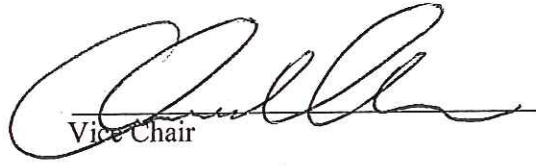
Ms. Chadwick moved that the 2015 'excess administrative revenue' in the amount of \$447,161.66 be distributed to the History Museum Subdistrict. Ms. Clinkscale seconded the motion. The motion was approved with all members voting 'Aye'.

Public Comment: The Chair asked for any public comments from those in attendance. No comments resulted.

There being none and no other business of the District, Mr. Mummert moved that the meeting be adjourned. Ms. Chadwick seconded the motion which was adopted unanimously with all members voting "Aye."

The meeting adjourned at 12:55 p.m.

Respectfully submitted,

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke at the end. The signature is positioned above the text "Vice Chair".

Vice Chair

# CERTIFICATE

I, J. Patrick Dougherty, do hereby certify that the attached Notice of Regular Meeting was published in accordance with the provisions of Section 610.020 of the Revised Missouri Statutes, posting said Notice at least twenty-four hours in advance of the date of said meeting in a prominent place easily accessible to the public at the Pierre Laclede Center Building, 7733 Forsyth Boulevard, Suite 550, and Conference Room A 2<sup>nd</sup> floor in Clayton Missouri 63105, St. Louis City Hall, City Library St. Louis County Government Center, County Library and by posting on the District's website and mailing and/or e-mailing a copy of said Notice by ordinary mail to:

- Stephen Deere
- Diane Toroian Keaggy
- Mark Schlinkamnn
- Deborah Peterson
- Patrick Brown
- St. Louis Business Journal
- Riverfront Times
- Susan C. Thomson
- Betsey Bruce
- Tonya Sinkovits
- Susan Hegger
- St. Louis Public Radio
- Rachel Lippmann
- Willis Arnold
- Alex Heuer
- Nancy Fowler
- Charlene Prost
- Ray Hartmann
- Odester Saunders
- Elise Glickert
- Pat Westhoff
- Ben Uchitelle
- Robert Powell
- Gloria Wessels
- Jeff Rainford
- Sable Campbell
- Tom Curran
- Matthew Hathaway
- Brent Benjamin
- Bert Vescolani
- Barb Boyle
- Laura Taylor
- Benjamin Washington
- Everett Dietle
- Francis Levine
- Eric Miller
- Dustin Deschamp
- Jeffery Bonner
- Katie O'Sullivan
- Peter Wyse Jackson
- Erin Nolan
- Jerry L. Kent
- Matthew W. Geekie
- John R. Musgrave
- Adrienne D. Davis
- Barbara Taylor
- Michael F. Neiforff
- Donna Wilkerson
- Marcia B. Mellitz
- Lelia J. Farr
- Richard Jensen
- Harry Rich
- Mike Faulk

Signed this 27th day of September, 2016

  
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J. Patrick Dougherty, Executive Director

NOTICE OF REGULAR MEETING  
METROPOLITAN ZOOLOGICAL PARK AND MUSEUM DISTRICT

Pursuant to Section 610.020 of the Revised Missouri Statutes, notice is hereby given that a Regular Meeting of the Metropolitan Zoological Park and Museum District Board will be held as follows:

Date: September 27, 2016

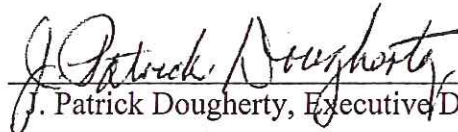
Time: 12:00 P.M.

Place: Pierre Laclede Center  
7733 Forsyth Boulevard  
2<sup>nd</sup> Floor Conference Room A  
St. Louis, MO 63105

Agenda:

1. Review, discuss and vote to approve the 2016 Subdistrict Tax Rates and the 2016 Tax Resolution.
2. Review, discuss and vote to approve the minutes from the August 30, 2016 regular and closed Board Meetings.
3. Committee Reports.
4. Discussion and request for approval of Distribution of the 2015 excess administrative fees.
5. Report from the Executive Director concerning District matters.
6. Old Business and such other business that comes before the District.
7. Public Comments.
8. The Board may also hold a closed session, with a closed vote and record, as authorized by Section 610.021 (1), (2) and (3), Revised Statutes of Missouri, related to legal issues, real estate and/or personnel, negotiation of a contract pursuant to 610.021 (12) RSMO, proprietary information pursuant to Section 610.021 (15) and/or confidential or privileged communications with our auditor pursuant to (17).

Further information may be obtained at the District Office, 7733 Forsyth Blvd., Suite 550, Clayton, Missouri 63105, (314) 862-4222.

  
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J. Patrick Dougherty, Executive Director

Mission Statement

*The Mission of the Zoo Museum District is to represent the taxpayers of the District in the careful oversight of the financial affairs of the Subdistricts: Missouri Botanical Garden, Missouri History Museum, Saint Louis Art Museum, Saint Louis Science Center, and Saint Louis Zoo.*

**RESOLUTION OF THE METROPOLITAN  
ZOOLOGICAL PARK AND MUSEUM DISTRICT  
BOARD SETTING TAX RATES FOR 2016 ASSESSMENTS**

WHEREAS, the Metropolitan Zoological Park and Museum District (the "District") has heretofore held public hearings at which the Zoological Park Subdistrict, the Art Museum Subdistrict, the St. Louis Science Center Subdistrict, the Botanical Garden Subdistrict and the Missouri History Museum Subdistrict ("Subdistricts") have presented their respective budgets for the years 2016 and 2017; and

WHEREAS, the District Board has reviewed in detail the budgets submitted by the said Subdistricts and determined the extent of the needs of the Subdistricts for the years 2016 and 2017 on the basis of said budgets; and

WHEREAS, it is necessary to partially fund each of said budgets through tax revenues to be collected throughout the District; and

WHEREAS, the Board of the District formerly had the power under R.S.Mo. Sections 184.350 to 184.384 to levy on each \$100.00 of assessed valuation of taxable property within the District amounts as follows:

For the Zoological Park Subdistrict - up to 8 cents

For the Art Museum Subdistrict - up to 8 cents

For the St. Louis Science Center Subdistrict - up to 4 cents

For the Botanical Garden Subdistrict - up to 4 cents

WHEREAS, because of the general reassessment of real property, the authorized rates of levy for the foregoing Subdistricts were revised in 1985 in accordance with the provisions of R.S.Mo. Section 137.073, as amended; and revised in 1987 in accordance with the provisions of Section 137.115 as amended; and

WHEREAS, the 1991 tax rates were also revised as a result of a Missouri Supreme Court ruling; and

WHEREAS, the voters of the District, pursuant to an election duly called and held on November 3, 1987, approved the establishment of a Missouri History Museum Subdistrict and authorized the District to levy a tax for the Missouri History Museum Subdistrict of up to four cents (\$.04) per hundred dollars of assessed valuation of taxable property within the District; and

WHEREAS, the tax rates for each Subdistrict have been calculated in accordance with R.S.Mo. Section 137.115, as amended, and

WHEREAS, the District has heretofore held a public hearing at which the District established that tax rates for the benefit of each Subdistrict for the year 2016 be levied and collected; and



WHEREAS, pursuant to the provisions of applicable law, including without limitation, R.S.Mo. Sections 137.073 and 67.110, as amended, the 2016 ad valorem property tax rates to be fixed for the Subdistricts are as follows:

Zoological Park Subdistrict	7.99 cents
Art Museum Subdistrict	7.99 cents
Science Center Subdistrict	3.99 cents
Botanical Garden Subdistrict	3.99 cents
Missouri History Subdistrict	<u>3.99 cents</u>
Total	27.95 cents

WHEREAS, pursuant to statute, the District Board is authorized to set aside up to 5% of all tax receipts based on 2016 assessments to be collected for the use of the Subdistricts to defray the cost of operating the District, said fund to be deducted from the revenues to be set aside in separate accounts of each of the Subdistricts in the same ratio as each Subdistrict tax rate bears to the total tax rate for all Subdistricts;

NOW, THEREFORE, BE IT RESOLVED by the Metropolitan Zoological Park and Museum District Board as follows:

Section 1. That pursuant to the provisions of Article X, Section 22 of the Constitution of Missouri and R.S.Mo. Sections 184.350 to 184.384, as amended, further pursuant to the authority granted to the District and its Board by the voters of the District at elections duly called and held on April 6, 1971, April 5, 1983 and November 3, 1987 and further pursuant to the provisions of HB 1150, and further pursuant to the provisions of R.S.Mo. Sections 137.073 and 67.110, as amended, the Board, for and on behalf of each of said Subdistricts, hereby finds and determines and hereby establishes and orders that a tax for the benefit of each Subdistrict for the year 2016 be levied and collected as follows:

- (a) For the Zoological Park Subdistrict, a tax at the rate of seven and ninety-nine one-hundredths cents (\$.0799) on each one hundred dollars of the properties hereinafter described in Section 2;
- (b) For the Art Museum Subdistrict, a tax at the rate of seven and ninety-nine one-hundredths cents (\$.0799) on each one hundred dollars of the properties hereinafter described in Section 2;
- (c) For the St. Louis Science Center Subdistrict, a tax at the rate of three and ninety-nine one-hundredths cents (\$.0399) on each one hundred dollars of the properties hereinafter described in Section 2;
- (d) For the Botanical Garden Subdistrict, a tax at the rate of three and ninety-nine one-hundredths cents (\$.0399) on each one hundred dollars of the properties hereinafter described in Section 2;
- (e) For the Missouri History Museum Subdistrict, a tax at the rate of three and ninety-nine one-hundredths cents (\$.0399) on each one hundred dollars of the properties hereinafter described in Section 2;

Said rates of tax aggregating twenty-seven and ninety-five one-hundredths cents (\$0.2795) on each one hundred dollars of the properties hereinafter described in Section 2.

Section 2. The taxes hereinabove authorized to be levied and collected shall be levied and collected for 2016 at the rates hereinabove specified in Section 1, on each one hundred dollars of:

- (a) The assessed value of all real, personal and other property, within the corporate limits of the City of St. Louis and County of St. Louis, which said City and County comprises the geographical boundaries of the Metropolitan Zoological Park and Museum District, including all property made taxable by law for state purposes, including, to the extent applicable, but not by way of limitation, all real and tangible personal property owned by railroads, street railways, boats, vessels, bridge companies, telegraph companies, electric light and power companies, electric transmission line companies, pipe line companies, express companies, and other companies and public utilities whose property is assessed by the State Tax Commission.

Section 3. That the Assessor of the City of St. Louis, the Director of the Department of Revenue of the County of St. Louis, and all other officers in said City and County charged by law with the assessment of taxes, be and are hereby requested and directed to enter upon the assessment books of taxable property in said City and County, before delivering the same to the collector or other officials charged with the duty of collecting taxes, the taxes levied and to be collected pursuant to Sections 1 and 2 hereof.

Section 4. That any officer of the Board, without limitation, including the Treasurer of this Board, be and hereby is authorized and directed to furnish a copy of this resolution, duly certified according to law, to all parties required by law to receive the same including, but not limited to, the Comptroller, the City Register, and Collector of Revenue, the Assessor and the License Collector of the City of St. Louis, the County Clerk, the Assessor, the Collector, the Director of the Department of Revenue of the County of St. Louis and the Office of the Missouri State Auditor.

Section 5. That any officer of the Board, without limitation, including the Treasurer of the District Board, be and hereby is authorized and directed to collect and receive all revenues levied and collected pursuant to Sections 1, 2 and 3 hereof, and thereafter to separate the funds of each Subdistrict in the same proportion as the tax levied for such Subdistrict bears to the total taxes to be levied pursuant to this resolution and to deposit said funds in separate bank accounts; provided, however, that the Treasurer is hereby authorized and directed to deduct, prior to depositing said Subdistrict funds in separate accounts, an amount up to 5% of the total amount of tax receipts based on 2016 assessments, for the purpose of providing the funds necessary to defray the costs of operating the District, all in accordance with R.S.Mo. Section 184.356.

Passed this 27<sup>th</sup> day of September, 2016.

Attest:

(SEAL)

  
Chair

  
Vice Chair

METROPOLITAN ZOOLOGICAL PARK AND MUSEUM DISTRICT  
NOTICE OF PUBLIC HEARING

The Metropolitan Zoological Park and Museum District Board will hold a public hearing at noon on September 27, 2016 in Conference Room A, Second Floor, Pierre Laclede Building, 7733 Forsyth Blvd., Clayton, Missouri 63105. During the hearing, citizens may be heard with respect to the proposed tax rates to be set by the District Board:

Pursuant to R.S. Mo. Sections 67.110 and 137.073, the following information is presented with respect to assessed valuations, revenues and tax rates in the District, which is comprised of the City of St. Louis and St. Louis County, to wit:

1. Assessment valuation, by categories, subject to ad valorem property tax rates:

	2015	2016
Real Estate	\$ 22,039,139,966	\$ 22,016,208,961
Personal Property	3,884,336,616	3,978,377,676
Other Tangible Property	484,380,423	421,535,294
Total	\$ 26,407,857,005	\$ 26,416,121,931

2. The amount of gross revenue required to be provided from each tax rate to be levied:

	2016
Zoological Park Subdistrict	\$ 21,077,622
Art Museum Subdistrict	21,077,622
Saint Louis Science Center Subdistrict	10,538,811
Botanical Garden Subdistrict	10,538,811
Missouri History Museum Subdistrict	10,538,811
Total	\$ 73,771,677

3. Proposed Tax Rates for 2016:

	Per \$100 of Assessed Valuation for Real Estate, Personal and Other Property
Zoological Park Subdistrict	7.98 cents
Art Museum Subdistrict	7.98 cents
Saint Louis Science Center Subdistrict	3.99 cents
Botanical Garden Subdistrict	3.99 cents
Missouri History Museum Subdistrict	3.99 cents
Total	27.93 cents