

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF THE
METROPOLITAN ZOOLOGICAL PARK AND MUSEUM DISTRICT**

St. Louis, Missouri
August 02, 2016

A regular meeting of the Board of Directors was held at the Missouri History Museum, St. Louis, Missouri at 12:00 p.m. on Tuesday August 2, 2016. The primary purpose of the meeting was to review and discuss the 2016 budgets and the 2015 financial statements from the History Museum Subdistrict and the Missouri History Museum ("History Museum" and/or "Museum").

Thomas Campbell, Chair of the Metropolitan Zoological Park and Museum District ("District"), called the meeting to order. He welcomed the Missouri History Museum and Missouri History Museum Subdistrict, Trustees and Staff.

Upon roll call, the following Board members were present:

Thomas C. Mummert	Thomas J. Campbell
Michelle Harris	Christine A. Chadwick
Robert E. Eggmann	Darnetta Clinkscale

Robert Lowery was absent. Others attending the meeting included: Mike Chivell from Armstrong Teasdale LLP, the District's legal counsel, and District employees: J. Patrick Dougherty, Sharon L. Wilcutt and LaQuana S. Dilworth.

Mr. Campbell called for brief public comments from citizens in attendance. No comments resulted.

Budget Presentations by the History Museum Subdistrict and the Missouri History Museum: Frank Hamsher, Treasurer of the Subdistrict Commission began the presentation by introducing new Commissioners and thanked the District and the taxpayers for the continued support.

Harry Rich, Chair of the Board of Trustees for the Missouri Historical Society, continued with an introduction of new Trustees, and a summary of some of the current and past exhibits. Mr. Rich explained that an external review of the Museum's audit contract was conducted and a decision to change outside auditors was made. The change will take effect with the 2016 audit.

Dr. Levine then addressed the Board. Dr. Levine explained that the American Alliance of Museums National Organization has selected St. Louis as the host city and is planning to meet in St. Louis May 7th through 10, 2017. The Science Center, History Museum, Saint Louis Art Museum and the Botanica Garden are all members. She then presented a summary of past and current exhibits, Youth Programs, the Pipeline Legacy Project and recent awards. A summary of the staff and volunteer diversity statistics was also presented.

Dr. Levine explained that the Soldiers Memorial Ordinance was signed on November 11, 2015 allowing the Museum to proceed with the planning and revitalization for the operation of the Soldiers Memorial and Court of Honor. She further explained that the money required for this project will be provided with private funding.

Dr. Levine then presented financial information. A discussion ensued.

Questions regarding the Soldier's Memorial Initiative were asked and answered. The Board requested an ongoing summary of expenses. Additionally, questions on the Loop Trolley and what impact it may have with visitors and attendance, security concerns for visitors and staff, connecting with the community, shared services and cooperative opportunities with all of the five institutions were discussed. Questions regarding capital improvements and long range funding were asked. Admission charges for the Soldiers Memorial and Court of Honor and the calculation of the funds received from the endowment was clarified.

Mr. Campbell thanked the presenters for their participation. Upon completion of the Museum's budget presentation, the meeting recessed. Within a few minutes, Mr. Campbell called the meeting to order.

Approval of Minutes – The Chair called for the approval of the Minutes from the July 12, 2016 regular Board meeting. Ms. Chadwick moved that the minutes be approved and Ms. Clinkscale seconded the motion. Upon a motion duly made, the July 12, 2016 minutes were approved with all members voting 'aye'.

Mr. Campbell called for discussion of the contents of the budget presentation by the Missouri History Museum Subdistrict and the Missouri History Museum. The Board suggested that the follow-up letter to the History Museum include the following recommendations:

- A list of everything that the Board would like to review/examine should be presented to the five Subdistricts prior to the first Subdistrict meeting, in order to have all institutions present similar comprehensive data.
- A clarification on the reporting of the 'Gross Revenue' and the percentage of ZMD tax dollars and the 'Net Revenue' and how that percent changes in the reporting process.
- A clarification on how the Soldiers Memorial funds are reported and segregated and a detail report on expenses was requested.
- A request was made for information on a possible 'back-up' financing plan for the work that is being done on the Soldiers Memorial Initiative was asked.
- A request was made to be kept up-to-date on the American Alliance of Museums National Conference to be held in St. Louis in 2017.

Executive Director's Report: Mr. Dougherty reported that as of August 2, 2016 the balances in the District controlled bank accounts approximated \$16.0 million and included:

<u>Account for the benefit of:</u>	<u>Amount</u>
Zoological Park Subdistrict	\$ 161,278.01
Art Museum Subdistrict	\$ 4,901,579.52
St. Louis Science Center Subdistrict	\$ 73,433.42
Botanical Garden Subdistrict	\$ 4,406,210.76
Missouri History Museum Subdistrict	\$ 1,477,820.97
District Operating Fund	\$ 5,064,300.40

Mr. Dougherty then presented the District's internal financial statements for the month of June 2016. No discussion resulted.

Audit Committee Report: Mr. Eggmann reported that the Audit Committee is scheduled to meet on Wednesday August 3, 2016 at 9:00 a.m. at the District office. The primary purpose of the meeting is to review and discuss the topics to be examined and the procedures to be undertaken during the fall 2016 agreed-upon procedures engagements. Additionally, the committee will consider the issuance of an RFP to identify a company to assist in a cybersecurity review of the five institutions. All Board Members are welcome to attend.

Report of Legal Counsel: Mr. Chivell had no report.

Old Business: Mr. Dougherty explained that he has contacted the five Subdistricts and will receive updated information/pictures to be included in the Report to the Community. A suggestion was made to issue a RFP for a design firm to assist in design and development of the Report to the Community.

New Business: No new business.

Mr. Campbell called for brief public comments from citizens in attendance. No comments resulted.

There being no further business, Mr. Eggmann moved that the meeting be adjourned. Ms. Harris seconded the motion and it was unanimously passed. The meeting adjourned at 1:36 p.m.

Respectfully submitted,


Assistant Secretary

NOTICE OF REGULAR MEETING
METROPOLITAN ZOOLOGICAL PARK AND MUSEUM DISTRICT

Pursuant to Section 610.020 of the Revised Missouri Statutes, notice is hereby given that a Regular Meeting of the Metropolitan Zoological Park and Museum District Board will be held as follows:

Date: August 2, 2016

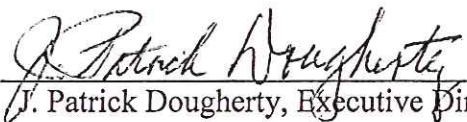
Time: 12:00 P.M.

Place: Missouri History Museum
AT&T Meeting Room-Lower Level
5700 Lindell Boulevard
St. Louis, MO 63112

Agenda:

1. Public Comments.
2. Budget and operations presentation by the Missouri History Museum officials.
3. Review, discuss and vote to approve the minutes from the July 12, 2016 regular board meeting.
4. Report from the Executive Director concerning District matters.
5. Committee Reports.
6. Old Business and such other business that comes before the District.
7. Public Comments.
8. The Board may also hold a closed session, with a closed vote and record, as authorized by Section 610.021 (1), (2) and (3), Revised Statutes of Missouri, related to legal issues, real estate and/or personnel, negotiation of a contract pursuant to 610.021 (12) RSMO, proprietary information pursuant to Section 610.021 (15) and/or confidential or privileged communications with our auditor pursuant to (17).

Further information may be obtained at the District Office, 7733 Forsyth Blvd., Suite 550, Clayton, Missouri 63105, (314) 862-4222.


J. Patrick Dougherty, Executive Director

Mission Statement

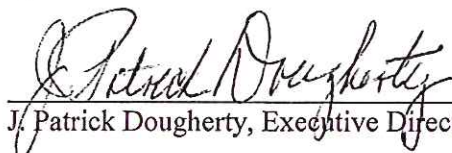
The Mission of the Zoo Museum District is to represent the taxpayers of the District in the careful oversight of the financial affairs of the Subdistricts: Missouri Botanical Garden; Missouri History Museum; Saint Louis Art Museum; Saint Louis Science Center; and Saint Louis Zoo.

CERTIFICATE

I, J. Patrick Dougherty, do hereby certify that the attached Notice of Regular Meeting was published in accordance with the provisions of Section 610.020 of the Revised Missouri Statutes, posting said Notice at least twenty-four hours in advance of the date of said meeting in a prominent place easily accessible to the public at the Pierre Laclede Center Building, 7733 Forsyth Boulevard, Suite 550, St. Louis Mo 63105; and at the Missouri History Museum, 5700 Lindell Blvd., St. Louis, MO 63112. In addition the Public Notice is posted on the District's website and mailing and/or e-mailing a copy of said Notice by ordinary mail to:

- Stephen Deere
- Diane Toroian Keaggy
- Mark Schlinkamnn
- Deborah Peterson
- Patrick Brown
- St. Louis Business Journal
- Riverfront Times
- Susan C. Thomson
- Betsey Bruce
- Tonya Sinkovits
- Susan Hegger
- St. Louis Public Radio
- Rachel Lippmann
- Willis Arnold
- Alex Heuer
- Nancy Fowler
- Charlene Prost
- Ray Hartmann
- Odester Saunders
- Elise Glickert
- Pat Westhoff
- Ben Uchitelle
- Robert Powell
- Gloria Wessels
- Jeff Rainford
- Sable Campbell
- Tom Curran
- Matthew Hathaway
- Brent Benjamin
- Bert Vescolani
- Barb Boyle
- Laura Taylor
- Benjamin Washington
- Everett Dietle
- Francis Levine
- Eric Miller
- Dustin Deschamp
- Jeffery Bonner
- Katie O'Sullivan
- Peter Wyse Jackson
- Erin Nolan
- Jerry L. Kent
- Matthew W. Geekie
- John R. Musgrave
- Adrienne D. Davis
- Barbara Taylor
- Michael F. Neiforff
- Donna Wilkerson
- Marcia B. Mellitz
- Lelia J. Farr
- Richard Jensen
- Harry Rich

Signed this 2nd day of August, 2016



J. Patrick Dougherty, Executive Director